

## Online enrolment for international students

To start the process, select "view/start my application".

The screenshot shows the 'Online Portal' for international students. It is divided into several sections:

- Startseite der Online-Bewerbung:** Welcome message for international students, instructions on how to apply, and a 'View my application' button.
- Quicklinks:** A green box containing links for 'Antrag Zweitstudium / Antrag bevorzugte Zulassung / Antrag außergewöhnliche Helfer / Antrag Verbesserung Durchschnittsnote'.
- IMPFANGEBOT für neuimmatriulierte Studierende:** Information about COVID-19 vaccination requirements and a link to the booking portal.
- Help & Contact:** Contact information for the Student Registration Office, including phone, email, and opening hours.
- Leitfäden (Guides):** A grid of colored buttons for different application types: 'Online-Bewerbung (grundständig/zulassungsbeschränkt)', 'Online-Einschreibung (grundständig/zulassungsfrei)', 'Online-Bewerbung (Master/zulassungsbeschränkt)', 'Online-Einschreibung (Master/zulassungsfrei)', 'Online-Bewerbung (Human-/ Zahnmedizin/ höheres Fachsemester)', and 'Online-Einschreibung (Promotion)'. There is also a green button for 'Online-Immatrikulation'.

You will now get to the overview of your application data. Select "Request enrolment/change of degree course" in order to start the enrolment process.

The screenshot shows the 'Your Applications' overview page. It includes the following sections:

- Application semester:** A dropdown menu set to 'winter term 2024/25 - 1 Request'.
- Submitted requests:** A table with one entry: 'Request #1: Bachelor Elektrotechnik, 1. subject-related semester'. The status is 'Open admission'. A button 'Request enrolment/change of degree course' is highlighted in orange. Below the table, a note states: 'You can submit your enrolment until Sep 30, 2024. Attention! For applications to the degree programmes in Dentistry and Human Medicine, the enrolment deadline can only be found in the letter of admission!'
- Unsubmitted requests:** A section with two items: 'To apply for admission to university click the "Add a request" button.' and 'Chosen application term: winter term 2024/25'. There is an 'Add a request' button.
- Entrance qualification:** A table showing the applicant's qualification.
- Personal Information:** Applicant number: 140101. Contact details: Teststraße 3, 18055 Rostock, test@test.de, No phone number. E-mail notifications are enabled.
- Help & Contact:** Information about the registration office and an information hotline.
- Guidelines:** Links to 'Online applications/undergraduate/ admissions restrictions' and 'Online enrolment (undergraduate/ no admissions restrictions)'.

Type of Entrance Qualification	Average grade	Date of acquirement	Actions
Gymnasium (allgemeine Hochschulreife)	1.0	05/14/2024	Edit Delete

In the next steps you will now be asked to confirm your details and, among other things, add a semester address, information about health insurance etc.

You are here: [Home](#)

## Online Enrollment

### Personal data

**ⓘ** Please enter your personal data. Some input fields are filled with your data from the registration form. They can not be changed here. Please contact the university, if your personal data have changed meanwhile.

All fields marked with an asterisk (\*) are required. Some input fields have an information button behind where additional hints are provided.

**Person**

* Surname	Testmann	<b>ⓘ</b>
* First name	Testi	<b>ⓘ</b>
* Sex (as stated on birth certificate)	divers	
* All given names (as indicated on national ID card)	Testi	<b>ⓘ</b>
Degree		<b>ⓘ</b>
Degree affix		<b>ⓘ</b>
Name prefix		<b>ⓘ</b>
Name suffix		<b>ⓘ</b>
* Date of birth	05/28/2000	<b>ⓘ</b>
* Place of birth	Teststadt	
* Country of birth	Germany	<b>ⓘ</b>
Birth name		<b>ⓘ</b>
* Nationality	Germany	
Second nationality.		

[To overview](#) [Back](#) [Next](#) [Reset](#)

After you have completed all steps, you have to complete your enrolment. Therefore, please click “Finish online enrolment and go to overview”.

You are here: [Home](#)

## Online Enrollment

### Completion of enrollment

**ⓘ** Your data has been stored. By clicking on the button 'Finish entry of enrolment data and back to overview', you will return to the overview page with your application and enrolment documents. Here, you can print out your application for enrolment. **If you require special help due to a chronic illness or disability, please submit a letter together with your enrolment documents in which you inform us how we can support you.** Please sign and submit the application for enrolment together with all of the required documents for further processing, prior to the deadline.

[Finish online enrollment and go to overview](#)

[To overview](#) [Back](#) [Reset](#)

After you got back to the application overview, please print out the enrolment request. This document needs to be handed in, together with all necessary documents, to:

*Universität Rostock, Zentrale Universitätsverwaltung- Servicezentrum Studierende, 18051 Rostock*

Requests for enrollment Help

**Missing documents** Please print the application for enrolment, sign and return to us via post. The deadline for the submission of enrolment documents is indicated on the application for enrolment that you are required to print. The application form lists the documents that you are required to submit.

**Request #1** Request status: Request for enrollment submitted

Bachelor Elektrotechnik, 1. subject-related semester	<a href="#">No admission restriction</a>	Status of requested subject: <a href="#">Request for enrollment submitted</a>
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[Print the enrollment request](#) [Show details](#)

[→ Edit enrollment data](#) [Print all enrollment requests](#) [Print data control sheet for enrollment](#)

Please check the application portal regularly in order to get information about your enrolment status. You will also see if any further documents need to be handed in.

If you need help or any of your information needs to be corrected, please contact [studierendensekretariat@uni-rostock.de](mailto:studierendensekretariat@uni-rostock.de).